



Dear Incoming Graduate Student,

On behalf of the MIT Student Section of the American Nuclear Society, we would like to congratulate you and welcome you to the Department of Nuclear Science & Engineering. We look forward to meeting you and working with you over the next few years.

To assist with your transition to MIT, ANS has planned several orientation events. We hope that you will be able to attend these events and get to know your fellow classmates.

Getting around campus can be a bit tricky before you become familiar with buildings and their numbers. We recommend that you check out MIT's interactive map online at: <http://whereis.mit.edu/>

As you all know, adjusting to a new school can sometimes be a bit hectic but the attached checklist and schedule of activities should help to make that process run much more smoothly. If you have any questions, please don't hesitate to email us at rmacd@mit.edu and aditive@mit.edu

Sincerely,
Ruaridh Macdonald and Aditi Verma
ANS-MIT Co-presidents

Checklist for your first week

- **Get an MIT ID Card**

Go to the MIT Card Office in W20-021 (Basement of the Stratton Student Center)

Hours: M-F 8:30 AM - 4:30 PM.

- **Go to as many ANS and GSC orientation activities as possible !**

Check out the GSC orientation website at:

<http://gsc.scripts.mit.edu/activities/orientation/2014/>

- **[International Students Only] Take the English Exam, Tuesday August 26th**

All international graduate students must take the English Evaluation Test (EET).

9:00 AM -12:00 room 10-250 (which means building 10 second floor).

Sign up, once at the exam, for a brief oral interview to be given later in the day.

Bring a bilingual or English dictionary, several sharpened pencils, and a pen.

Additional information can be found at:

<http://web.mit.edu/fl/www/languages/EET-FAQ.shtml>

- **[Domestic Students Only] Online Graduate Writing Skills Exam**

The Graduate Writing Skills Exam for domestic students is held online. Incoming students were sent instructions and website link in July.

For some more information see: <http://cee.mit.edu/graduate/writing-exam>

- **Interview Professors for available Research Assistantships in areas that interest you**

It is important to meet with professors and find a research area that suits you. Check out the NSE website: <http://web.mit.edu/nse/> and schedule interviews with professors. You'll have an opportunity to meet them at the Student-Faculty mixer on August 29th (more details below). Also, take a look at the NSE wiki as you think about selecting your group/project.

<https://wikis.mit.edu/confluence/display/NSE/NSE+Wiki+Home>

- **Complete Financial Aid paper work (forms in 24-102)**

See Heather Barry in room 24-102. Stipends can be set up for direct deposit.

- **Fill out I-9 form in the Student Employment Office (11-320)**

Domestic students will need a US passport or two separate forms of acceptable identification (driver's license and birth certificate or social security card for example). International students will need their passport, visa and I-20.

- **Get an Office (after you have your MIT ID card)**

- Contact the ANS Co-Presidents (Ruaridh Macdonald and Aditi Verma) for an assignment, after you know your general research area, and your research topic/advisor

- After you receive an email with your office assignment, go to see Nancy in room 24-108. She will process a key request. You will receive an email from Facilities about where and when to pick up your key.
- Update your contact information in WebSIS (<http://websis.mit.edu/>)
- Everyone should have access, with their MIT ID card, to the second and third floor of building NW-12. Talk with Peter Brenton (pbrenton@mit.edu) if you don't have access after the first week

○ **Register for Classes**

If you incoming student did not pre-register, you should visit the MIT Registrar's website for a link to the online registration application. The on-line registration system (<https://registration.mit.edu>) is available through WEBSIS.

On-line registration opens on Monday, August 25, 2014. You should select your subjects prior to meeting with your registration officer on September 2. The registration officers will be available in Building 24. A light breakfast will be served in 24-115.

Another handy link is the MIT calendar, here:
<http://web.mit.edu/registrar/calendar/>.

After you meet with your registration officer, she/he will approve your subject selections. In the approved state, your subject selection cannot be altered. Once finally approved by the registration officer, it is the STUDENT'S RESPONSIBILITY to review and submit registration. Once submitted, the online registration process is complete. To make changes after submission, use the Add/Drop/Change process. You should submit your approved on-line registration on registration day (September 2), but no later than Friday, September 5 at 5 PM, otherwise you will have to pay a penalty fee.

You are responsible for reviewing your registration carefully, and for promptly correcting any discrepancies by contacting the Registrar's Office, located in Room 5-119. Always check your registration on WEBSIS.

ANS/NSE Schedule of Events

Thursday, August 28th

4:00 – 5.30pm | Student 101 session in NSE Lounge, Third floor of NW12

Come to meet some of the older NSE students and your classmates. We'll have a Q&A session over a pizza dinner for you to ask anything you'd like about working in the department, life at MIT, where to buy a bike, etc. There won't be too much focus on the mechanics of the department as that's covered tomorrow but we'll field whatever questions you have.

Friday, August 29th

9:30 – 12:00 pm | Department Information Session in 24-115

This is the Departments formal welcome of the new students and an overview of the department. The Department Head will give a short welcome talk after which Clare Egan and faculty will discuss some of the logistics of orientation, financial aid, departmental research and registration, and the Doctoral Exam for PhD Students.

You will also hear some information about the use of NSE computers, and a short overview of MIT Libraries. Finally, some members of the ANS Executive Committee will give brief overview of the American Nuclear Society and of the ANS National Student Conference.

12:00 – 1:00pm | Student Faculty Mixer in 24-213

Meet the NSE faculty over lunch and hear flash talks about ongoing research at NSE (with openings for research assistants).

Friday, September 5th

6:00 – 8:00 pm | Annual ANS BBQ @ The Field bar, Central Sqr.

Relax after your first few days of classes with your classmates and a patio BBQ.

8:00pm – 12:00am | ANS Pub Crawl, starting @ The Field, Central Sqr.

Learn the lay of the land and sample Cambridge night life with the department. We'll finish in Harvard Sqr. from which it's an easy T ride back to MIT or you can continue your night.

Tuesday, September 23rd

5:00-6:15pm | NSE Libraries Roundup and Pizza dinner in 24-121

Come meet the NSE Librarian Chris Sherratt in the NSE Reading Room and learn the tips and tricks for finding Nuclear Science and Engineering information at MIT.

Please fill out this form (link below) to register for the event,

<http://libcal.mit.edu/event.php?id=732970>