Print Smarter

Print Double-Sided

▶ **From the** `File` ▶ `Print` **menu of these common programs:**

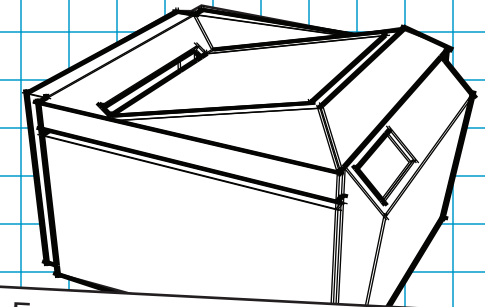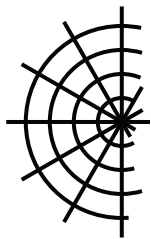|	
Adobe Reader	In the command line, type: `lpr -Pprintername2`
Open/StarOffice	In "Properties" select "long edge"
PDF Viewer	Pick "Generic Postscript", click "Configure", then "Duplex"
Mozilla Firefox	Select "Postscript/duplex" from the drop-down menu
MATLAB	Select the "duplex" option in the "appearance" tab

▶ **You can also always print a document to a Postscript** `.ps` **file and then print the file from the command line. See** `http://mit.edu/printing` **for more info.**

For more in-depth information see:
`http://mit.edu/printing`

Eliminate Header Pages

▶ To not print a header page for a specific job, add `-h` to the command line:
`lpr -Pprintername2 -h filetoprint.ps`

Make It The Default

▶ You can change your default to always print double-sided and without a header page. Enter the following command at your Athena command prompt (usually `athena%`):

`echo setenv LPROPT \'-Zduplex -h\' >> ~/.environment`

This adds a line beginning with setenv LPROPT to your .environment file. If you ever need to revert the change, remove the line from your .environment file. Athena Consulting can help if you are not sure how.

Manage Your Print Queue

▶ Run these commands from the Athena command prompt (usually `athena%`).

▶ `cview printers`
Displays printer queues for all available printers.

▶ `lpq`
`lpq -Pprintername`
Checks your default printer's queue. You will see your own jobs as well as jobs from other users. The optional `-Pprintername` argument shows the queue of a specific printer.

▶ `lprm -`
`lprm -Pprintername -`
Cancels all of your print jobs and the default or specified printer's queue.

Printers in this Athena Cluster:

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▶ For help with printing tasks or software support contact Athena On-Line Consulting at 617-253-4435 or `olc@mit.edu`
▶ For printer hardware problems or supplies such as paper or toner call 617-253-6367