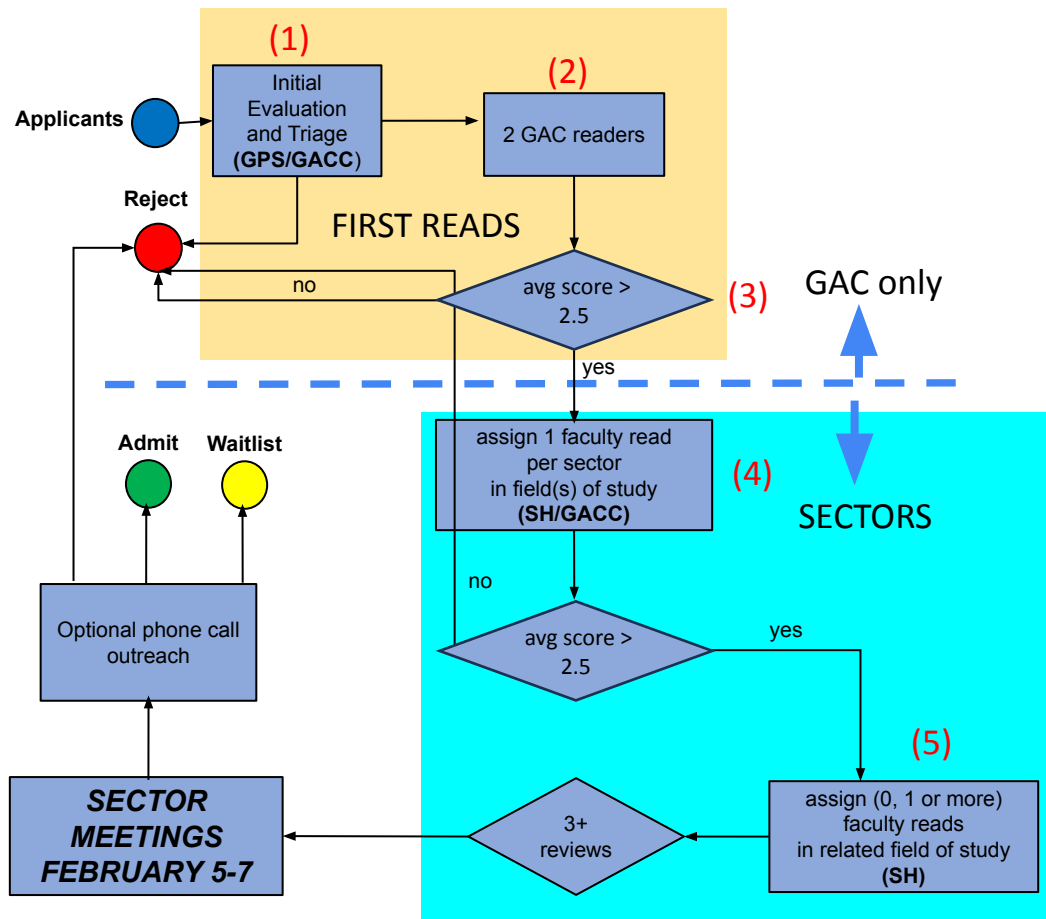# Proposed Process Workflow 2024-2025 Cycle

1. (GPS/GACC): select completed applications that are ready for review (e.g. letters, transcripts etc.).
   - Initial evaluation by staff based on rubric for triage
   - Assign sector
   - Assign two GAC reviewers in related field of study

2. (GACC/GPC): monitor first read and if score is 1 (Reject) or 2 (Probably Admissible) assess if candidate is viable. If not, write short review, reject, and remove second reviewer's assignment.

3. (GAAC/GPC): add additional sector if appropriate -- most applications will stay within one sector.

4. (SH/GACC): add an additional faculty reader for each sector. If application is strong may already add additional readers.

5. (SH): add additional faculty/PI readers to help identify advisors for top applicants

GPS: Graduate Program Staff (Draper, Taylor Barroso)
GACC: GAC Chair (Carlone)
GPC: GC Chair (How)
SH: Sector Heads (Cahoy, Modiano, Spakovszky)

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